

**FORM A**

Application # \_\_\_\_\_

Zoning Bylaw No. 2 of 2010

Roll # \_\_\_\_\_

Location: \_\_\_\_\_

## Resort Village of Metinota

# DEVELOPMENT PERMIT APPLICATION

Development Permit Applications may take approximately 1-2 months to process due to the requirement of additional information, notification procedures, presentation to Council, or due to the time of year. For more information about permit requirements, contact the office at (306) 441-6416.

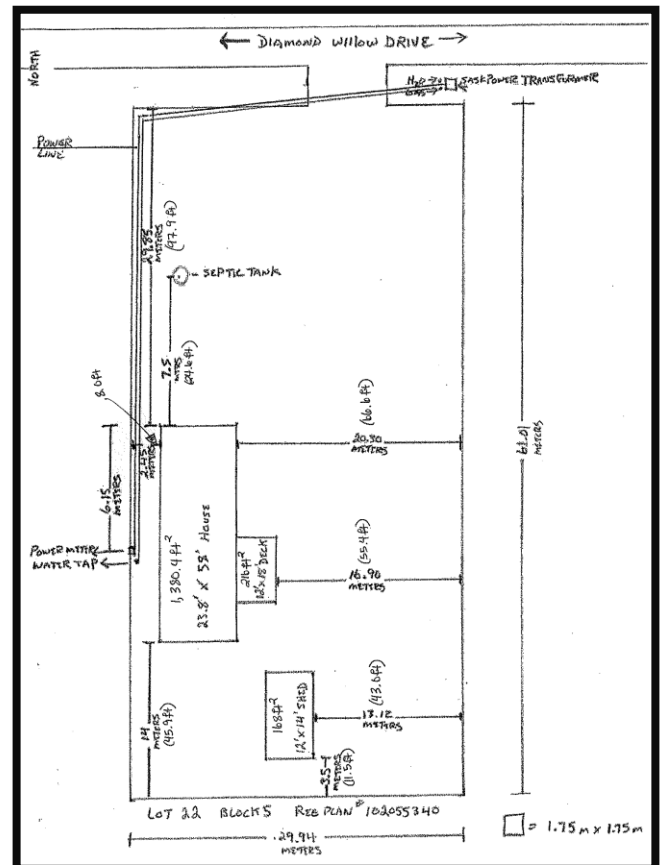
**Application Fees:**

- |                      |                                  |  |
|----------------------|----------------------------------|--|
| 1. Permitted Use     | - \$150 <input type="checkbox"/> | Contact the office to determine if your application is a permitted or discretionary use. The fees are based on an average cost to review and approve permits. Permit fee rational is available upon request. |
| 2. Discretionary Use | - \$300 <input type="checkbox"/> |  |

**Site and Floor Plan Requirements:**

Your permit shall not be considered completed until you submit **all** of the following:

- 1) Submission of **any required photos, floor plans or exterior elevations** of the building;
- 2) Attach 2 copies of a **site plan drawing** prepared by a *Saskatchewan Land Surveyor (SLS)* showing the following:
  - 3) North arrow
  - 4) Parcel dimensions
  - 5) Label, and provide location and dimensions of all **existing** buildings and structures and all distances
  - 6) Label, and provide location and distances of all **proposed** buildings and structures and all distances
  - 7) Location of water and sewer utility system, with distances to property boundary
  - 8) Location of all existing and proposed approach and driveway.
  - 9) Location of adjacent roadway.
  - 10) Location of distinguishing physical features located on or adjacent to the property including, such as Jackfish Lake, sloughs, streams, drainage ways including culverts, wetlands, slopes, bluffs, etc.; and
  - 11) Floor plan for residential buildings (i.e, cabins, bunkhouses).
  - 12) Cross-section diagram of decks.
  - 13) Location of on-site parking.



**Development Information:**

1. Applicant:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Postal code: \_\_\_\_\_

Email: \_\_\_\_\_

2. Registered Owner: \_\_\_\_\_ as above or,

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Postal code: \_\_\_\_\_

3. Legal Land Description:

LSD or 1/4 \_\_\_\_\_ Sec. \_\_\_\_\_ Twp. \_\_\_\_\_ Rge. \_\_\_\_\_ W \_\_\_\_\_

Lot(s) \_\_\_\_\_ Block \_\_\_\_\_ Registered Plan No. \_\_\_\_\_

4. Existing use of land, buildings, and structures:

\_\_\_\_\_  
\_\_\_\_\_

5. Proposed use of land, buildings and structures:

\_\_\_\_\_  
\_\_\_\_\_

6. Proposed development involves:

New building \_\_\_\_\_ Addition \_\_\_\_\_

Move in building\* \_\_\_\_\_ Alteration \_\_\_\_\_

Residential Use:

Principal \_\_\_\_\_

Secondary \_\_\_\_\_

**\*NOTE: Move in buildings require photos of each side of building in its current condition.**

7. Estimated dates of development:

Commencement: \_\_\_\_\_ Completion: \_\_\_\_\_

8. Other information (e.g. proposed sewage system) \_\_\_\_\_

9. Declaration of Applicant:

I/We further agree to comply with all Bylaws & Regulations of the Resort Village of Metinota respecting development and I/we acknowledge that it is my/our responsibility to ensure compliance with all Saskatchewan Regulations and Acts including The Uniform Building and Accessibility Standards Act, regardless of any review or inspection that may or may not occur by any official of the Municipality. In the event that I/we, the Land Owner(s), fail to complete the Real Property Surveyors Report (RPSR), if requested for hazard land conformance, as required, I agree that the Resort Village may complete the RPSR at my/our expense and invoice me/us for the cost along with any necessary administration fees. I/We agree that any expense incurred by the Resort Village to obtain a RPSR and administration or application fees not paid may be added by the Resort Village to the property tax roll of the Land and is deemed for all purposes to be a tax on the Land from the date it was added to the tax roll and forms a lien against the Land in favour of the Resort Village from the date it was added to the tax roll.

I/We acknowledge that my/our personal information (name, phone number, home address and postal code) are being collected under the authority of section 25 of the *Freedom of Information and Protection of Privacy Act*. This information will be used internally within the Resort Village office and will be retained with your land file information. If you have questions or concerns about this collection of information, please contact the FOIP Coordinator at 1-877-748-2298 or at [FOIPCoordinator@gov.sk.ca](mailto:FOIPCoordinator@gov.sk.ca).

I/We also agree that any construction causing damage to Municipal infrastructure shall be fixed at my costs. Furthermore, should we be bringing in a Ready-to-Move (RTM) or Move-In (MI) building that I/we shall be responsible for all costs associated with tree or brush removal required within municipal right-a-ways to accommodate the building being moved along a municipal road allowance.

I/We, \_\_\_\_\_ and , \_\_\_\_\_ solemnly declare that all the above statements contained within this application are true, and I/we make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the "Canada Evidence Act".

Date	Signature	Date	Signature
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COUNCILLOR – PERMITTED USE ONLY: \*\*NOTE: discretionary uses must have a resolution from Council\*\*

Division \_\_\_\_\_ Date: \_\_\_\_\_

1. \_\_\_\_\_ APPROVED Confirmed through: Email

Board Comments: \_\_\_\_\_